



HERTINGFORDBURY PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF HERTINGFORDBURY PARISH COUNCIL

**HELD AT 19.00 ON 13th MARCH 2024 AT COWPER HALL,
HERTINGFORDBURY COWPER PRIMARY SCHOOL, BIRCH GREEN,
HERTFORD**

PRESENT: Cllrs P Rochford (Chairman), H Blake (Vice-Chairman), S Bostock, R Morris, N Gordon & L Clarke.

In attendance P Evans (Acting Clerk) and EHDC Cllrs B Deering.

2023-2024-82 - **Apologies for absence** – All members were present.

2023-2024-83 - **To receive declarations of interests** – None.

2023-2024-84 -- **To adjourn the meeting for members of the public to address the Committee (if any) in accordance with Standing Order 1d.**

EHDC B Deering did not wish to address the council.

2023-2024-85 -- **To receive and approve the minutes of meeting Wednesday 14th February 2024.**

These were approved by the council and signed by Cllr P Rochford.

2023-2024-86 -- **Clerks Report**

This report had been circulated prior to the meeting and was noted.

2023-2024 – 87 -- **Financial**

a) To note financial report for receipts and payments up to end of February 2024.

This report had been circulated prior to the meeting and noted.

b) To confirm the payments to be made for the next month.

(i) Herts Pensions -- £50.40

(ii) Clerks Salaries -- £995.41

(iii) LGPS – Pension for Clerk -- £65.48

It was then.

Resolved that these payments are agreed and will be paid by DD.

c) To consider appointing Open Spaces Landscape Architects to assess the condition of the trees owned by the council for a cost of £1,690.00.



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This paper had been circulated prior to the meeting. There was a short discussion before it was then;

Resolved to appoint Open Spaces Landscape Architects to carry out surveys on trees owned by Hertingfordbury Parish Council at a cost of £1,690.00.

2023-2024-88 -- To consider any action to be taken by the council regarding persons parking on the village green owned by the council.

A report on this matter was circulated prior to the meeting. There was some concern whether the contents of the letter were correct. It was agreed to review previous legal advice before deciding the next steps.

2023-2024-89 -- To review the Financial Risk Management Policy and system of internal controls.

These were circulated prior to the meeting. There was some discussion before it was.

Resolved that these policies be adopted.

2023-2024-90 -- To note the following planning applications decisions -- from East Herts District Council

- a) 3/23/2415/HH -- 16 Chapel Lane Letty Green -- PROPOSAL: Demolition of conservatory, two-storey rear extension and single storey rear extension. Loft conversion with front roof lights and erection of two-storey rear extensions with a raised rear roof slope that incorporates three dormer windows. Demolition of chimney, alterations to fenestration and re-location of front entrance. -- **EHDC Decision -- Granted. – HPC comment – No Objection.**
- b) Notice of Planning Appeal: Land Opp 44 - 58 Chapel Lane Letty Green -- LPA Appeal Reference: 23/00116/REFUSE & 48 Chapel Lane Letty Green Hertfordshire SG14 2PA -- LPA Appeal Reference: 24/00016/REFUSE.

There being no further business to discuss the meeting closed at 7.40pm.

Next meeting 17 April 2024.

Chairman _____ Date _____