



# HERTINGFORDBURY PARISH COUNCIL

To Cllrs P Rochford (Chair), H Blake, N Gordon, R Morris, S Bostock & L Clarke.

*Members are hereby summoned to the meeting of Hertingfordbury Parish Council to be held at 7pm on Wednesday 10<sup>th</sup> January 2024 at Hertingfordbury Cowper Primary School, Cowper Hall, Birch Green SG14 2LR.*

*Peter Evans, Acting Clerk to Hertingfordbury Parish Council*

## **AGENDA**

**(2023-2024-65)-To receive and approve apologies for absence.**

**(2023-2024-66)-To receive declarations of Interests.**

- (a)- To receive declarations of interest from councillors on items on the agenda.
- (b)-Disclosable pecuniary interests they or their spouse/partner have in any matter which is to be considered at this meeting.

**(2023-2024-67) To adjourn the meeting for members of the public to address the Committee (if any) in accordance with Standing Order 1d.**

**(2023-2024-68) To receive and approve the minutes of meeting held Wednesday 15<sup>th</sup> November 2023.**

**(2023-2024-69)-Clerks Report including correspondence** (separate report)

**(2023-24-70) – Financial.**

- a) To note financial report for receipts and payments up to end of November 2023. (separate report)
- b) To confirm the payments to be made for the next month.
  - (i) Clerks Salaries -- £1,015.32
  - (ii) Numerus Payroll Qtr. 3 invoice -- £102.96
  - (iii) Parish Council Websites (Annual support) -- £248.40
  - (iv) HMRC payments for Tax & NI -- £325.80
  - (v) LGPS – Pension for Clerk -- £65.48
- c) To agree the budget for 2024-25 (separate report)
- d) To inform East Herts District Council of the precept required for Hertingfordbury Parish Council for 2024-25. (separate report)

**(2023-2024-71) To consider the following planning applications.**



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- a) 3/23/0795/FUL -- Land Adjacent to St Johns Church Chapel Lane Letty Green – Proposal: Erection of a five-bedroom detached dwelling with new vehicular access way. Installation of Heat Pump.
- b) 3/23/2407/HH -- 34 Birch Green PROPOSAL: Erection of detached garage; garage conversion; alteration to openings and erection of front porch; insertion of roof light and two sun pipes.
- c) 3/23/2415/HH -- 16 Chapel Lane Letty Green: PROPOSAL: Demolition of conservatory, two-storey rear extension and single storey rear extension. Loft conversion with front roof lights and erection of two storey rear extensions with a raised rear roof slope that incorporates three dormer windows. Demolition of chimney, alterations to fenestration and re-location of front entrance.

## **Decisions from East Herts District Council**

- d) 3/23/1918/FUL --: Land to The Rear of Stelfox House 7 Chapel Lane Letty Green; -- Installation of 25 metre x 45 metre private use equestrian menage arena, together with associated fencing. – **Granted.**
- e) 3/23/2074/HH -- 48 Chapel Lane Letty Green -- Two storey rear extension. Insert 1 new first floor side window, 1 new side door and replace a ground floor rear window with bi-fold doors. – **Refused.**

## **(2023-2024-64) Items for next meeting.**

**The Chairman will then move the following resolution.**

**That under the Public Bodies (Admission to Meetings) Act 1960 S1(2) that the public and press are excluded from the meeting whilst matters pertaining to employees of the council or tenders are discussed.**

## **(2023-2024-72) To review the tenders for the ground's maintenance contract.**

All members of the Public & Press are welcomed to join the meeting as detailed above. There is a session titled, To adjourn the meeting for members of the public to address the Council. During this session, you may address the Council regarding any items on the agenda. This agenda item. has a time limit of 10 minutes. Each person can speak for a maximum of three minutes.