



HERTINGFORDBURY PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF HERTINGFORDBURY PARISH COUNCIL

**HELD AT 19.00 ON 15th NOVEMBER 2023 AT COWPER HALL,
HERTINGFORDBURY COWPER PRIMARY SCHOOL, BIRCH GREEN,
HERTFORD**

PRESENT: Cllrs P Rochford (Chairman), H Blake (Vice-Chairman), R Morris, S Bostock & N Gordon.

In attendance One member of the public & P Evans (Acting Clerk)

2023-2024-56-**Apologies for absence**-All councillors were present.

2023-2024-57- **To receive declarations of interests**-None.

2023-2024-58 – **To consider a co-option on to the council.**

L Clarke addressed the council as to why she would like to join the council. It was then.

Resolved that L Clarke be co-opted on to Hertingfordbury Parish Council.

L Clarke then signed the acceptance of office form which was witnessed by the clerk, and she joined the council.

2023-2024-59 -- **To adjourn the meeting for members of the public to address the Committee (if any) in accordance with Standing Order 1d.**

The member of the public present did not wish to speak.

2023-2024-60 **To receive and approve the minutes of meeting Wednesday 11th October 2023.**

These were approved by the council and signed by Cllr P Rochford.

2023-2024-61 **Finance To note financial report for receipts and payments during July and August 2023**

These were noted and Cllr P Rochford signed the balance sheet as at the end of October.

2023-2024-62-**To note all items on correspondence report and action any items necessary.** – None.



HERTINGFORDBURY PARISH COUNCIL

2023-2024-63 **Items for Consideration**

- a) To receive an update from the Road Safety Working Group -Cllr Bostock
Cllr S Bostock reported that there was an issue with flooding in the school. It has been reported to the county councillor and HertsCC Highways, but to date no action has been taken. The Clerk was asked to follow this up.
Members were shown images and possible locations for speed indicator signs (SID).
Cllr S Bostock was thanked for his report.
- b) Walter Wallinger Fund update-Cllr Blake.
Cllr H Blake reported that there had been one award made for £450 towards a laptop required for a university degree course. Cllr H Blake added that the trustees had agreed to increase the level of award from £300 to £450 due to inflation etc.
Cllr H Blake was thanked for her report.
- c) To receive an update from the Panshanger Liaison meeting update-Cllr Rochford
Cllr P Rochford reported that the entrance to the former airfield site from Panshanger Lane will be an exit only.

2023-2024-54 **Planning**

- a) 3/23/1877/HH -- 16 Chapel Lane Letty Green -- Proposal: Demolition of conservatory and two storey side extension. Erection of single storey rear extension including six roof light windows. Alterations to fenestration and creation of new front entrance.
Resolved – No objection.
- b) 3/23/1874/HH -- 25 Chapel Lane Letty Green -- Proposal: Demolition of existing two storey side extension, conservatory, single storey side extension, porch to front elevation and flat roof detached garage. Construction of a two-storey rear extension, single storey front extension and alterations to fenestration to include the insertion of 1 first floor window, 2 ground floor windows and side door in existing west side elevation, additional ground floor and 1st floor windows to the existing east elevation.
Resolved – No objection.
- c) 3/23/1918/FUL-- Stelfox House 7 Chapel Lane Letty Green -- Proposal: 25 metre x 45 metre private use equestrian menage arena.
Resolved – No objection but concerns were raised regarding possible traffic issues if the stables were hired out and the fact that there seems to be no mention of where the rainwater will drain to.



HERTINGFORDBURY PARISH COUNCIL

- d) 3/23/2074/HH -- 48 Chapel Lane Letty Green -- Proposal: Two storey rear extension. Insert 1 new first floor side window, 1 new side door and replace a ground floor rear window with bi-fold doors.

Resolved – No objection.

- e) 3/23/2052/FUL -- Orchard Cottage Pipers End Hertford -- Proposal: Demolition of the existing dwelling and its replacement in a different location on the same plot.

Resolved – No objection, in fact the developer is to be congratulated on the eco friendly design of this property.

2023-2024-55 **Items for next meeting**

- a) The council wish to thank Mr C Maunder-Taylor for organising the Remembrance Day Service on 12 November 2023.

There being no further business to discuss the meeting closed at 8.40pm.

Chairman _____

DRAFT