



HERTINGFORDBURY PARISH COUNCIL

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE

**HELD AT 6:00PM ON WEDNESDAY 30th AUGUST 2023 AT THE OFFICES, 2
PIPERS END, LETTY GREEN, SG14 2PB**

Present: Cllrs Paul Rochford (Chairman), Haidy Blake, Simon Bostock

In attendance: Katie Eyre (Clerk)

Absent from meeting: none.

Cllr Rochford opened meeting and committee resolved to exclude press and public due to confidential nature of tendering discussions during each agenda item.

(2023-2024-01fc) no apologies received or approved.

(2023-2024-02fc) No declarations of interest received.

(2023-2024-03fc) Terms of reference were received and approved -Cllr Rochford resolved as Chairman.

(2023-2024-04fc) The draft budget for financial year 2024-2025 were discussed, non-negotiables were set for the coming financial year. Projects and reserves will be adjusted accordingly nearer the end of the current financial year and after grass tendering has been received. BG play area assessments, repairs and maintenance need to be considered once RoSPA has been received. Precept currently adequate at 5% increase to help build recommended contingency as per JPAG.

(2023-2024-05fc) Tendering maps and maintenance schedule agreed. Add strip of land along The Old coach road for quarterly verge strimming, exclude Maitland wood from maintenance schedule. Clerk will send out tendering documentation to local grounds maintenance contractors and well as advertise online for tendering from March 2024-April 2027. Cutoff date for tendering will be 1st December 2023. Date to consider and approve tendering will be at full council meeting Jan 2024.

(2023-2024-06fc) Cllr Rochford will contact companies to gain 3 quotations for tree surveys to be carried out Spring 2024. He will inform the clerk when this is done so that it can be considered for approval before Jan 2024.



HERTINGFORDBURY PARISH COUNCIL

(2023-2024-07-fc) The business plan for 2024-2027 was reviewed and approved. Clerk to upload to website and add to policies pack once final amendments have been made. It was also discussed that the Scouts could potentially use the piece of land behind the play area to reinstate the Scout hut. Clerk will relay this to Scouts group to take forward should they wish to.

Meeting commenced 6:00pm-Meeting finished 8:00pm

Chairman (signed): _____

Date: _____

Minute ref: _____