



# HERTINGFORDBURY PARISH COUNCIL

**MINUTES OF THE MEETING OF HERTINGFORDBURY PARISH COUNCIL  
HELD AT 19.00 ON WEDNESDAY 28<sup>TH</sup> SEPTEMBER 2022 AT COWPER HALL, HERTINGFORDBURY COWPER  
PRIMARY SCHOOL, BIRCH GREEN, HERTFORD**

**PRESENT:** Cllrs Paul Rochford (Chairman), Haidy Blake, Mark Hutton, Roger Morris, Simon Bostock

**IN ATTENDANCE:** Tarmac representative Carl, Katie Eyre (Clerk)

**ABSENT FROM MEETING:** Cllrs Niki Gordon, Ken Crofton (HCC) Linda Haysey (EHDC)

**2022-2023-44-Apologies for absence-** Cllr Niki Gordon was received and approved.

**2022-2023-45-Declarations of interest, dispensations requests-**None.

**2022-2023-46-** Minutes of meeting **Wednesday 13<sup>th</sup> July 2022** was discussed and approved.

**2022-2023-47-Public Participation-**None

## **2022-2023-48-Finance**

- a) All payments approved on financial report.
- b) Noted
- c) Bank reconciliation approved
- d) Cllrs Bostock and Hutton to be added to the bank authorising mandate for Unity Trust Account.

## **2022-2023-49- Correspondence**

- a)-c)- Noted
- d) Clerk to Contact PN regarding mineral and waste management plan to ask for opinion.
- e)-Agreed to give comments on planning proposals W&HBC 6-2022/1395/OUTLINE and EHDC 3/22/1315/OUT to mention the following concerns
  - Where does it mention medical facilities will be made available
  - Where does it mention the public transport provision for connecting between BGS and Hertford.
  - Where does it mention that the mixture of dwellings will include those for elderly i.e bungalows, assisted living, adapted disability housing.
  - Where does it mention the sustainability provisions i.e solar panelling, underground tanks for water collection, above ground water captures (water butts etc)-Clerk to comment on both submitted applications-Tarmac representative did not give comment but noted our concerns and will take them back to Tarmac.
- f)-g)-Noted
- h) Council agreed to give guidelines and would need a risk assessment for the installation of the Christmas lights on the trees on the Green in the villages. Clerk to circulate guidelines to cllrs to approve before sending to MOP to organise risk assessment and implement guidance to those wishing to take part.

## **2022-2023-50- Items Outstanding**

- a) Cllr Rochford to review risk register scores and bring back to future meeting.
- b) Cllr Hutton updated that 2 benches will be placed into Maitland Wood, Cllr Bostock and Cllr Hutton



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will arrange to engrave one bench with Queens Platinum Jubilee, Cllr Hutton to arrange installation of benches and remove remains of old wooden bench.

- c) Cllr Received Picture and Bio for website from Cllr Bostock, Cllrs Hutton to email his to clerk. Cllr Blake does not wish to include her picture on the website. Cllr Rochford and Morris still outstanding.
- d) Cllr Rochford was informed by MOP that the Water pumps are in fact stopcocks mostly and only some are pumps. It was agreed that these can be painted and tidied around but sourcing parts to fix them into a working order was not possible. Cllr Rochford to arrange tidying of stopcock between 24-26 Birch Green

## **2022-2023-51- Policies**

- a) Climate change policy deferred to next meeting
- b) Dignity at work policy to be recirculated for cllrs to read before adoption
- c) Civility and respect pledge to be entered into at a later date.
- d) Road Safety Working Group Terms of Reference amended and approved. Proposed PR 2<sup>nd</sup> SB
- e) Employment Working Group Terms of Reference approved. Proposed PR 2<sup>nd</sup> SB
- f) Planning Working Group dissolved at this time due to inconsistent planning decisions made at the county planning department. Agreed to bring all planning matters back to full council meetings and circulate to all members.

## **2022-2023-52-Items for consideration**

- a) Cllr Rochford to finish risk assessments and bring to next meeting. Cllr Bostock to do the BG Play Area Risk assessment Quarterly, Clerk to Chase HCC re RoSPA of Birch Green Play Area.
- b) Clerk to arrange meeting of all bodies interested in becoming a member of the Road Safety Working Group potentially for November 2022.
- c) Cllr Bostock resolved to be member of Employment Working Group. Proposed PR 2<sup>nd</sup> SB
- d) Member recruitment plan of action, Deferred to elections 2023.
- e) See item 2022-2023-49h)

## **2022-2023-53 Greens Working Party**

- a) Greens Working Party dissolved until member numbers increase.

## **2022-2023-54 Planning**

- a) See 2022-2023-49e)
- b) Comments to be given on 28 Chapel Lane for disapproval on grounds of over development, obscuring light of neighbouring properties, and not in keeping with existing street view.

## **2022-2023-55-Items for next meeting**

- a) Arrangements for Remembrance service.

Meeting commenced at 7.00pm - Meeting finished at 9.11pm

Chairman \_\_\_\_\_ Dated