



# HERTINGFORDBURY PARISH COUNCIL

## MINUTES OF THE MEETING OF HERTINGFORDBURY PARISH COUNCIL

HELD AT 19.00 ON 13<sup>th</sup> July 2022 AT COWPER HALL, HERTINGFORDBURY COWPER PRIMARY SCHOOL BIRCH GREEN HERTFORD

**PRESENT:** Cllrs Paul Rochford (Chairman), Haidy Blake, Ruth McDonald, Roger Morris, Niki Gordon

**In attendance:** Katie Eyre (Clerk) Cllr Linda Haysey, Nick Hunt (GWP Chairman)

**2022-2023-31 Absent from meeting:** Cllr Hutton, Cllr Bostock apologies received and approved.

**2022-2023-32 Declaration of Interests/grants of dispensations-** Cllr Gordon Declared and interest in parking on greens items 36 b & d but remained in the meeting for the duration.

**2022-2023-33-Minutes of meeting held on Wednesday 8<sup>th</sup> June and EGM Minutes on 28<sup>th</sup> June 2022 approved.**

**2022-2023-34-Public Participation-none**

**2022-2023-35- Finance**

- a) Items 2022-2023-35a)1-10 all considered and approved (See Financial Report for Ref)
- b) Cashbook noted (See Financial Report for Ref)

**2022-2023-36-GWP**

- a) Minutes of GWP meeting 25<sup>th</sup> May 2022 Received and approved
- b) Terms of Reference for GWP 2022 Received and approved (this is an amendable document)
- c) EEG track-Email received from Gavin Harbour-Cooper of HCC detailing the definitive answer of the status of the track at EEG and the council has noted this response and will use this information should it be needed in future for any works required upon the track.
- d) Nick Hunt reiterated the importance of the open spaces act 1906 sec 10(a) following his email and gave references to example implications should the councillors not adhere to the law of the open spaces act 1906 sec 10(a). NH stated that councillors as well as the council body can be held liable for not upholding the law regarding protecting the greens and the council should be seen to be making positive action towards this issue. Cllr Gordon mentioned mediation should be an appropriate means to communicate to residents regarding parking on the Greens and that should court action be taken against residents the courts will want to see that every avenue had been explored before bringing to court. NH said that mediation cannot be used when someone is breaking the law and that this was more appropriate in civil law. Cllr Gordon declared an interest at this point and noted she would seek legal advice regarding her parking situation. NH made it clear that the main purpose of this discussion was to stop residents from parking on the greens. It was further discussed that the letters NH had previously drafted would be reconsidered after further



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editions were made and revisited at Sept meeting. Cllr Blake said she was happy with the 1<sup>st</sup> letter but not the 2<sup>nd</sup> as she did not want a repeat of the meeting which occurred after the last letters that were used by former Cllr O'Leary. It was not decided whether the letters would be placed on cars or posted to resident's homes. This would also be discussed at the next GWP meeting and brought to Sept Council meeting. Cllr Rochford spoke of contacting housing association and asking them to contact their tenants to express the law of parking on the Green outside Former B Green Store as this is not formal parking and is in fact registered as Green.

Discussions of the ongoing mis-registration at Letty Green where had and the situation of what to do with the track in front of the Birch Green Pond and the laybys in Birch and Letty Green. These are reiterated in the GWP minutes and no formal decisions regarding bollards were made. This too would be discussed at Sept meeting following the next GWP meeting. Cllr Haysey spoke of byelaws regarding parking action. Cllrs relayed this was something that had been looked at previously and suggested that would not be appropriate.

- e) NH email regarding no June meeting for GWP noted.

## 2022-2023-37 Correspondence

- a) Street name sign reported, awaiting EHDC to replace
- b) Highways have been further contacted to finish off the yellow line painting in Birch Green outside of the school. Clerk to report again if no update given by end of July.
- c) The council voted as follows regarding the diversion of 'Hertingfordbury Footpath 10' on the property of Beechleigh, Birch Green

Cllr H Blake	<b>No Objection</b>
Cllr R Morris	No Comment
Cllr N Gordon	<b>No Objection</b>
Cllr R McDonald	No Comment
Cllr P Rochford	<b>No Objection</b>

-The Decision was resolved by majority that no objection would be given to the footpath being moved however the council agreed that it would not be appropriate to fence in the footpath in order to maintain openness of the footpath. A letter would be sent by the Clerk to the agent of Beechleigh residents to give comment on the proposed diversion.

## 2022-2023-38 Items Outstanding

- a) Cllr Rochford to arrange for the bench to be fixed into place on the roundabout of Foxdells, Birch Green in memory of Tommy Brennan. Cllr McDonald has sent Cllr Rochford wording for Plaque. Cllr McDonald to send Clerk information of Plaque unveiling and to upload to website. Cllr Linda Haysey agreed to unveil the bench for the public meeting being held on the 1<sup>st</sup> anniversary of Tommy Brennan.
- b) Cllr Rochford to make arrangements for the Staines Green Noticeboard installation which will be moved to the same location and the no parking sign at Cllr Morris request. **Cllr Linda Haysey left at this point 8.10pm**



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- c) Jubilee Bench arrangements to be revisited at Sept Meeting Due to Cllr Bostock and Hutton absence.
- d) Cllr Morris gave clerk account details for parish council to pay donation to Cricket Pavillion this has been adjusted to £30 as agreed previously. Clerk will pay and send email of apologies for delay.
- e) The council approved to adopt the HAPTC New Councillor checklist published after Cllr McDonald had drafted a checklist and she was happy to adopt the HAPTC commenting that there is no need to reinvent the wheel.
- f) Cllr Rochford to arrange renewal of water pump between 24-26 Birch Green as previously requested by Cllr Blake.

## **2022-2023-39 Public Notices-None**

## **2022-2023-40 Planning**

- a) Planning report considered and noted. planning Working Party to liaise with Clerk on comments to be given.

## **2022-2023-41 Items for Consideration**

- a) Cllr Gordons Climate strategy/policy to be considered at Sept meeting after councillors have had more time to consider it.
- b) Cllr Gordons towns and parish Council engagement feedback noted, and Cllrs will read via email
- c) Complaints procedure approved unanimously and will be review next year when all policies are reviewed.
- d) Road Safety Terms of Reference was reviewed and was not approved at this stage due to not being fully considered by all of the councillors at this stage. Cllr McDonald requested that all members read and send their amendments or concerns via email so that this can be rewritten and approved ready for the agreed meeting in September to form the Road Safety Working Party. Cllr Blake expressed her concern of the council taking on too much and projects should be concentrated on one at a time and the Terms of Reference needs to be more refined and definitive to reflect this. The Clerk reminded the council that this group would be to bring the outside bodies together so that work could be taken on by the many not by the council alone. The group should be to facilitate those parties only.
- e) Agreed Clerk Katie-Leigh Eyre to be entered into the LGPS as soon as possible, Clerk to Contact HCC.

## **2022-2023-28 Items for next meeting**

- a) NH Letters for parking enforcement
- b) Bollards for parking on greens
- c) Jubilee bench arrangements
- d) NG climate change Strategy/policy

## **2022-2023-29 Date for next meeting Wednesday 14<sup>th</sup> Sept 2022 at 7pm**

Meeting commenced at 7.01pm - Meeting finished at 8.38pm

Chairman \_\_\_\_\_ Dated