



HERTINGFORDBURY PARISH COUNCIL

MINUTES OF THE MEETING OF HERTINGFORDBURY PARISH COUNCIL

HELD AT 19.00 ON 8th JUNE 2022 AT COWPER HALL, HERTINGFORDBURY COWPER PRIMARY SCHOOL BIRCH GREEN HERTFORD

PRESENT: Cllrs Paul Rochford (Chairman), Haidy Blake, Mark Hutton, Ruth McDonald, Simon Bostock, Niki Gordon

In attendance: Katie Eyre (Clerk)

2022-2023-16 Absent from meeting: Cllr Morris, Summons not received due to IT issues. Clerk to Post papers to Cllr Morris until further notice.

2022-2023-17 Declaration of Interests/grants of dispensations- Cllr Rochford declared interest in Planning notice 1 Pipers end, Letty Green, Hertingfordbury. (Refer to planning report)

2022-2023-18-Minutes of meeting held on Wednesday 11th May 2022 approved.

2022-2023-19-Public Participation-none

2022-2023-20- Finance

Items a)-g) will be received and approved by EGM called by chairman when Internal Audit report has been received to Clerk.

H) Noted that Co-operative bank account has been closed and Unity Trust bank has opened in replacement as of 18th May 2022.

I) Cricket pavilion donation of £50 approved, Clerk to obtain payment details from Cllr Morris.

J) Defibrillator installation fee of £225 approved to be paid to B Green

K) HMWT survey resolved not approved unanimously as this was not appropriate to carry out to the intended plans of the pond. It was agreed at this stage the Community Grant offered by EHDC will not be applicable for this project. After an at length discussion Cllrs agreed appropriate action to take is on the advice of Cherryfield Ecology to use the unlicensed method statement to protect the known species of the pond (GCN) and any works to be carried out must be within the months of Nov-Jan and Clerk will look to obtain quotes for this in Autumn months. Clerk to update residents interested on works to take place and future maintenance of the pond. Unlicensed method statement to be formally considered and approved at July meeting. Clerk to update N.Hunt at next GWP meeting and HMWT.

L) financial report for May payments received and noted. (attached)

2022-2023-21-Items Outstanding

- a) Cllr Rochford to obtain bench and arrange installation. Cllr McDonald gave update of crowdfunding, bench to be in place before 23rd July



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- b) Maitland Wood bench to be arranged by Cllr Hutton, Cllr Bostock to arrange engravement for Queens Platinum Jubilee.
- c) Meeting with Oliver Heald involving easements will need extensive documentation drafted. No decision made to complete this.

2022-2023-22 Correspondence

- a) Canopy Plaque unveiled Monday 6th June noted
- b) Cllr Gordon GWP resignation May 2022 Noted.
- c) Cllr considered and agreed to pursue moving the defibrillator to the school instead of keeping in its current situ at B Green, as well as looking to ensure the ground can cope with flooding in intended area. Cllr Hutton to liaise with the school and contractor re relocation.
- d) Armed Forces Day noted, No Action.
- e) Cllr McDonald to contact Cllr Haysey again re regular traffic warden visits, and agreed to share warden report with Cllr Bostock. Clerk to further contact Highways re yellow lines and road flooding.

2022-2023-23 Items for consideration

- a) New members checklist to be consider at Julys meeting
- b) After a lengthy discussion, it was agreed that a working group should be formed in order to tackle the issues regarding parking and speeding within Birch Green and surrounding areas, Cllr McDonald and Cllr Bostock will draft a Terms of Reference to establish objectives of the working group to be considered at Julys meeting. A further meeting to elect members of council and public and discuss objectives with be arranged in September following the approval of Terms of Reference.
- c) Cllr Hutton will look to write these with guidance from the Clerk.
- d) Annual Risk assessments will be undertaken as follows

Birch Green (annually)	Cllr H Blake
Play Area(quarterly Jun, Sept, Dec, Mar)	Cllr S Bostock
Letty Green	Cllr P Rochford
Staines Green	Cllr S Bostock
East End Green	Cllr P Rochford
Cole Green	Cllr R McDonald

-Clerk to send most recent risk assessments to each Cllr allocated.

2022-2023-25 Planning

- a) Planning report considered and noted. (attached) planning Working Party to liaise with Clerk on comments to be given.

2022-2023-26 Public Notices

- A) Notices received (attached)

2022-2023-27 Greens Working Party

- A) Minutes to be considered at Julys meeting
- B) Terms of Reference to be considered at Julys meeting



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2022-2023-28 Items for next meeting

- a) To consider GWP Minutes of meeting 25th May & 22nd June 2022
- b) To consider GWP terms of reference
- c) To Consider Cllr Gordon Climate change strategy objectives.
- d) To consider BG parking and speeding Terms of reference.
- e) To consider Unlicenced method statement.

2022-2023-29 Dates for next meeting Wednesday 13th July 2022 at 7pm

Meeting commenced at 7.04pm - Meeting finished at 9.08pm

Chairman _____ Dated

DRAFT