



HERTINGFORDBURY PARISH COUNCIL

To Cllrs (Chairman) Paul Rochford, Haidy Blake, Simon Bostock, Ruth McDonald, Nicola Gordon, Mark Hutton, Roger Morris

Members are hereby summons and the public invited to attend the Annual Meeting of Hertingfordbury Parish Council to be held at Hertingfordbury Cowper Primary School, Cowper Hall, Birch Green, Hertford on Wednesday 11th May 2022 commencing at 7:30pm.

Katie Eyre, Clerk of Hertingfordbury Parish Council
05/05/2022

AGENDA

2022-2023-1 **Election of Chairman for the civic year 2022/23 and signing of acceptance of office & DPI form.**

2022-2023-2 **Chairman's remarks.**

2022-2023-3 **To consider apologies for absence.**

2022-2023-4 **To note any declarations of pecuniary interest.**

2022-2023-5 **Election of vice-chairman for the civic year 2022/23.**

2022-2023-6 **To appoint representatives to committees, working parties and outside organisations:**

(a) *Appointments to Employment Committee*

(b) *Appointments to Greens Working Party*

(c) *Appointments to Planning Working Party*

(d) *Appointment to Walter Wallinger Charity*

(e) *Appointment to Panshanger Liaison Committee*

2022-2023-7 **To approve the minutes of the council meeting held on Wednesday 13th April 2022**

2022-2023-8 **Public Participation**

2022-2023-9 **Finance**

(a) *To note the year end accounts for 2021/22.*

(b) *To note the internal auditor's report.*

(c) *To agree the date for the public to exercise their right to inspect the parish council accounts.*

(d) *To approve the signing of the Annual Governance Statement 2021/22.*

(e) *To approve the signing of the accounting statements 2021/22.*

Clerk Katie Eyre
clerk@hertingfordbury.org.uk



HERTINGFORDBURY PARISH COUNCIL

(F) To approve the signing of the Certificate of Exemption for 2021/22

(g) To appoint the internal auditor for 2022/23.

(h) **Payments approved**

27/04/2022	HMRC CUMBERNAULD	April 2022 PAYE	Standing Order	£ -53.00
20/04/2022	ESLIP024872	ESLIP PAYROLL	Direct Debit	£ -20.36
11/04/2022	Clerk Salary	Katie Eyre	Standing Order	
07/04/2022	IT000006261589	NEST Pension	Direct Debit	
06/04/2022	22015538	Computer Risk Management	Standing Order	£ -58.80
01/04/2022	2223-45	HAPTC-Annual fee	Standing Order	£ -404.81
01/04/2022	2223-119	HAPTC-Internal audit fee	Standing Order	£ -199.00

(i) **Payments to consider and approve:**

(a) Clerks overtime.

(b) Insurance renewal £315.73

2022-2023-10 **Employment Committee**

(a) To consider and agree recommendations of clerk's appraisal outcome.

2022-2023-11 **Items for consideration following correspondence**

(a) To consider parking/speed restriction in Birch Green following meeting attended by Cllr Rochford.

(b) To consider Dog Fouling bins quantity, price and placement.

(c) To consider social media policy

(d) To adopt NALC latest model Code of Conduct.

(e) To note Linda Haysey Ward Walk

(f) To note Tommy Brennan bench plan

(g) The note Queens jubilee street party plan

(h) To Consider letters to residents for parking on Village Green

2022-2023-12 **Planning**

All planning applications will be considered, and comments given.

a. please refer to the planning activity documentation for all planning considerations brought to meeting.

2022-2023-13 **Public Notices**

(a) NOTICE to prohibit all vehicular traffic from using that length of Birch Green, Birch Green from its junction with Foxdells north eastwards and north westwards for a distance of approximately 250 metres, except for access. An alternative route will be via Birch Green, 3U185 (unnamed road), Chapel Lane, Station Road, Cole Green, The Old Coach Road and Birch Green. The section of road will be closed between the hours of 9.00am and 9.00pm on 5 Sunday June 2022, when signs are in place.

2022-2023-14 **Items for future meetings**

2022-2023-15 **Dates of Meetings for future**