PRESENT: Cllrs Paul Rochford (Chairman), Haidy Blake, Roger Morris, Magda Atkins, Lizzer Bradbury, Jim Coppard, Christopher Maunder Taylor and Niki Gordon.
In attendance: Six members of the public, District Cllr L Haysey and the clerk, Tom Brindley.

91. (Agenda 1) APOLOGIES FOR ABSENCE
Members accepted apologies for absence from Cllr Gary O’Leary.

92. (Agenda 2) DECLARATIONS OF INTEREST None

93. (Agenda 3) CHAIRMAN’S ANNOUNCEMENTS: None.

94. (Agenda 4) PUBLIC PARTICIPATION:
94.1. Mr Howard Flowers requested that in its response to the planning application for land at Birchall Lane, the council include a request for a condition to be added requiring permanent gas monitoring equipment on the biomass plant.
94.2. A resident asked the council to consider whether the proposed car park opposite the school was overly large in relation to the actual need.

95. (Agenda 5) MINUTES
95.1. Minutes of full council meeting 10th November. Subject to a correction of the spelling of Mr Mouseley in 80.3 and the removal of the words, “offering his service” in 80.6a the minutes were approved as a true record of the meeting and duly signed by the chairman.

96. (Agenda 6) MATTERS ARISING
96.1. (81.1) The letter to residents regarding parking on the greens had been agreed by Cllrs Blake, Maunder Taylor and the clerk. Cllr Maunder Taylor was collating the number of households relating to each green and the letter would be distributed as an insert in the parish magazine.

97. (Agenda 7) CO-OPTION OF COUNCILLOR
97.1. An advert had been placed in the parish magazine.

98. (Agenda 8) VILLAGE GREENS
98.1. Members RESOLVED to suspend standing order 96 and to allow resolutions to be tabled on without notice.
98.2. Members RESOLVED to apply to Hertfordshire County Council to correct the mistaken registration of land in front of 8 – 25 Letty Green as Village Green.
98.3. Members RESOLVED to erect fixed notices advising that the Village Greens are owned by the parish council and that parking is a criminal offence. Such wording to be based on the existing text on notice boards.
98.4. Members RESOLVED to draft a plan for physical barriers to prevent parking on land designated as Village Green in specific vulnerable places.

99. (Agenda 9) PLANNING
99.1. The planning tracker was presented showing decisions up to 7th January 2020.
99.2. Current applications.
a. 3/19/2523/FUL, Orchard Cottage. No objections.
b. 3/19/1587/FUL, Chapel Lane Stelfox House - Members RESOLVED to comment that the
HERTINGFORDBURY PARISH COUNCIL

application led to over development of the site and noted that the development was very close to the footpath and that stables were not considered agricultural buildings.
c. 3/19/2634/VAR Cole Green Works. Members object to the resulting increased loss of rural employment.
d. PL/0112/18 Land at Birchall Lane, Cole Green, Welwyn Garden City Inert waste and biomass plant. Members RESOLVED to object to the application and raise concerns:
i. potential contamination due to burning of other than grade A wood.
ii. increased traffic onto the congested junction with the A414.
iii. the site level which is significantly higher than the permitted levels
iv. flue gas monitoring equipment should be permanently installed and maintained with all the results made public.

99.3. Hertfordshire East/West transport strategy. The email forwarded by the clerk had been blocked; email to be resent.
99.4. East Herts Local Plan: Nothing to report. It was agreed to remove this item from future agendas.
99.6. Neighbourhood Plan:
   a) £2,500 had been allocated within the 2020/21 budget.
   b) the Neighbourhood Plan Working Party would meet in February.

100. (Agenda 10) FINANCE

100.1. The clerk, as Responsible Financial Officer, presented the third quarter financial report. The report was noted.
100.2. The clerk, as Responsible Financial Officer, presented a budget for 2020/21. Members RESOLVED to accept the budget with the following key numbers:

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CASH & RESERVES

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101. (Agenda 11) PRECEPT

101.1. Following a vote, members RESOLVED to set the precept at £49.39 per band D house on a tax base of 328.

102. (Agenda 12) CAR PARKING AT THE SCHOOL

102.1. Cllr Atkins advised that Head of Development for Tarmac was unable to attend and he and/or Julian Seymour, Director of Planning at Cratus, (the consultancy company working with Tarmac) hoped to attend in February.

103. (Agenda 13) WORK PROGRAMME

103.1. Website. The new website is live and content will be updated over the next few weeks. Two URLs can be used for access, hertingfordbury.org.uk and hertingfordburypc.org.uk.
103.2. Notice boards. The clerk tabled some options for notice boards. Members were asked to consider
options for decision at the next meeting.

103.3. Climbing frame. The clerk tabled some options for climbing frames. Cllr Atkins was asked to consider options for decision at the next meeting.

103.4. Birch Green hedges. It was reported that a contractor had trimmed the hedges. Cllr Atkins and the clerk were still to map the hedges prior to consolation on removal/replacement options.

103.5. Cowper Arms to Letty Green hedge. The clerk had made contact with the landowner and was waiting a response. A site meeting was suggested.

103.6. Maitland Wood fence. Cllr Rochford agreed to undertake the works.

103.7. Arboricultural survey. Open Spaces Ltd had been instructed to update the 2016 survey.

103.8. Staines Green ditches. The clerk was asked to arrange for Coopers to clear the ditches. Concern was raised over structural defects in the footbridge to number 2 Staines Green.

103.9. East End Green Wood – Wednesday Volunteers. The Wednesday Volunteers had agreed to clear the path to East End Wood. The clerk was asked to check the insurance arrangements.

104. (Agenda 14) STANDING ITEMS

104.1. Highways:
   a. Litter and fly tipping at the layby opposite Foster Pet and Garden Centre. The clerk had contacted the garden centre and would also refer the litter to East Herts Council.
   b. Bridge signs. The clerk had reported trees obscuring the signs but had no response from Hertfordshire Highways. Matter to be raised again with Ringway.
   c. Pavement in Birch Green opposite war memorial. The clerk was asked to report this to Hertfordshire Highways as under heavy rain the path was unusable, and it was necessary to walk in the road.
   d. Pavement Bury Farm to Mayflower Place. Clerk to raise with the Hertfordshire Highways department as the path is dangerous to use and cause users to walk in the road.
   e. Missing street sign: Chapel Lane. Clerk to report to East Herts District Council.
   f. Temporary barriers Chapel Lane/Pipers End junction. Clerk to raise with Ringway.

104.2. Quarries and Waste Facilities.
   It was reported that B P Mitchell Ltd had taken over the inert landfill site in Cole Green Lane previously operated by Tarmac.

104.3. Panshanger Park. It was reported that a meeting of the Panshanger Liaison Group had been held but Cllr O’Leary was unable to attend and Cllr Morris, the council’s substitute representative, had not been informed.

104.4. B&T Motors: It was reported that the site had been closed. The clerk had been advised by the owners that they were considering their options for future use, but no decision had been made.

105. (Agenda 15) ITEMS FOR FUTURE AGENDA

105.1. None

The meeting closed at 21:40.

Chairman _________________________________ Dated

NEXT MEETING: The next meeting will be held on February 12th 2020 at Hertingfordbury Cowper JMI School, Birch Green commencing 19:00.
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Total: 2,855.23
Grand total: 2,709.74

VAT: 145.49
Parks: 549.00
Play Areas: 1,690.20
Staff: 470.54
Admin: 0.00
Highways: 0.00
Other: 0.00

* = Approved
+ = Already paid

**Powers:**
1. Grass cutting: Open Spaces Act 1906 s.10
3. HAPTC membership: LGA 1972 s.143
4. Audit, Insurance, Training: LGA 1972 s.111
5. Salary/expenses: LGA 1972 s.112(2)
6. Other, Localism Act 2011
7. S137: LGA 1972 s137