



HERTINGFORDBURY PARISH COUNCIL

MINUTES OF A MEETING OF HERTINGFORDBURY PARISH COUNCIL

HELD ON 9TH JANUARY 2019 AT 19.00 IN HERTINGFORDBURY COWPER SCHOOL

PRESENT: Cllrs Gary O’Leary, Magda Atkins, Haidy Blake, Lizzer Bradbury, Jim Coppard, Paul Rochford and Barry Simkins

In attendance: Amanda Glew (Clerk) and Lottie Platten (Cratus)

73. APOLOGIES FOR ABSENCE

Cllr Roger Morris

74. DECLARATIONS OF INTEREST

There were no declarations of interest.

75. CHAIRMAN’S ANNOUNCEMENTS

The Chairman informed the meeting that the Clerk resigned last Friday 4th January and will work three months’ notice.

It was not possible for Niki Gordon to be co opted onto the Council at this meeting as notices advertising the vacancy need to be posted on the parish notice boards. The Clerk will arrange.

76. PUBLIC PARTICIPATION

There were no questions from the public.

77. MINUTES

The Chairman outlined some amendments to be made to the draft minutes for 12th December 2018. The Clerk made these and the minutes were agreed and signed. Proposed by Cllr Simkins, seconded by Cllr Blake.

78. PLANNING

(a) Current Applications

3/18/2344/FUL The Bury Farm, Hertingfordbury Road, SG14 2LJ. Demolition of garage, hay barn, glasshouses and tank. Change of use of barn to create 1 No. 5 bedroomed dwelling. Erection of 3 No.



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garages. Single and two storey extensions. Erection of porch. Refurbishments to roof. Alterations to fenestration with associated landscaping and parking. No comment.

6/2018/0873/OUT Land to North east of WGC, Panshanger. Outline application for a residential-led development of up to 650 residential units, a two-form entry primary school, provision of six gypsy and traveller pitches, a new local centre (comprising retail and community uses), new vehicular access from Hens Lane, car parking, associated infrastructure and landscaping works with all matters except access reserved.

Comments made. Part of this application is in the Green Belt. Concerned about the effect on Panshanger Park a Grade 2* Park. The application is pre-emptive of the adoption of the Welwyn Hatfield Local Plan. There appears to be limited bus infrastructure. Concerned about the access from Panshanger Lane to the eastern end of the site by not using the access route possible to better protect the setting of Panshanger Park a Grade 2* Heritage Park of national importance and will better facilitate sustainable leisure and cycle routes from Panshanger Country Park to Welwyn Garden City. Panshanger Lane will become an important leisure route with the opening of the Panshanger Country Park.

(b) Applications Received between 3rd and 9th January

No applications were received during this period.

(c) Decisions on Outstanding Applications

3/18/2360/OUT Stelfox House 7 Chapel Lane Letty Green. HPC commented re category 3 village and loss of openness. Refused 21/12/18

3/18/2361/OUT Land West of Stelfox House 7 Chapel Lane Letty Green. HPC commented re category 3 village and loss of openness. Refused 21/12/18

3/18/2401/HH Birchwood 26A Birch Green SG14 2LU. Demolition of stable block and outbuilding with erection of detached double garage. No comments made. Refused 21/12/18

3/18/2595/HH 48 Birch Green SG14 2LU. Demolition of conservatory. New single storey rear extension to include 3 x windows to be non-opening and opaque: Construction of new front porch: Replace the existing ground floor window to the front elevation: Enlarge first floor window and re-position existing first floor window. No comments made. Refused 9/1/19

3/18/2505/FUL 288 Hertingfordbury Road Hertford SG14 2LG. Demolition of building and construction of new dwelling. No comments made. Granted 9/1/19



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(d) East Herts Local Plan and Neighbourhood Plan

Nothing further to report on the East Herts Local Plan.

CLlr Coppard met with George Pavey, Principal Planning Officer at East Herts earlier today. He advised against including housing in the Plan. As HPC sits in the middle of Green Belt, the Parish is already quite well protected. A simple Plan could focus on green spaces such as Panshanger Park, Village Greens, footpaths. The Chairman suggested a Green Space and Heritage Plan at least. Mr Pavey thought Highways might be able to find information on ownership of land such as the indented parking bays in Birch Green and Letty Green and the bus stop. It was noted by Mr Pavey that the owner/developer must deliver on their promise to clear up contaminated land at Birchall Garden Suburb.

CLlr Rochford will forward the document he has from Land Registry re the Birch Green nursery site.

(e) Birchall Garden Suburb

No further information.

79. FINANCE

(a) Financial Statement/Bank Reconciliation

These were received and noted.

(b) Payment of Accounts Due

Hertingfordbury Parish Council approved the following payments:

Cheques Issued			Chq No
09-01-19	Payroll - January	30.00	345
09-01-19	Clerk salary - January	334.49	346
09-01-19	Clerk expenses	17.30	347
09-01-19	Website hosting	120.00	348
09-01-19	Chairman expenses	25.80	349
Other Payments			
LGPS	Pension – November	8.94	BACS
LGPS	Pension – December	98.13	BACS



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(c) Estimate to Year End

The estimate to year end was reviewed.

80. STANDING ITEMS

(a) Works Programme

The risk assessment for Birch Green was received by the Clerk. Staines Green and Letty Green are still awaited.

It was noted that Coopers have quoted for leaf clearing as discussed with Cllr Rochford.

The Clerk will discuss with Miriam Linforth at Countryside Management Service whether she will be able to access volunteers to clear Byway 20 and/or the Staines Green to Hertingfordbury footway. Cllr Rochford believes that much more clearance work is needed at Byway 20 and Coopers have provided an updated quote for the work. Another quote will need to be sought.

It was agreed that the Works Programme should focus on improving and protecting Village Green and Cllr Simkins will facilitate a discussion on a Works Programme at the February meeting.

(b) Greens

Cllr Simkins' paper was discussed. Cllr Coppard queried the title as he thought the paper covered more than just "recreational standards". The Chairman suggested that just the recreational standards part 8 of the paper be adopted. This document could be finalised after the May AGM.

18 Birch Green – Councillors will go and look at the property and report to the next meeting.

24 Birch Green – the brick pillars may have been built over the property boundary onto Village Green. Councillors will look and report to the next meeting.

69 Birch Green – looks to be a conflict between land registry document and Village Green map. The Clerk will ask Land Registry to explain the difference.

8 Staines Green (the Red House) – white stones on Village Green. Cllr Rochford will speak to the owners.

PSPO additional areas. HPC will not be responding.

Birch Green nursery site - discussed above.

(c) Highways

A414 consultation – insufficient detail provided and HPC will not be responding.



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Cllr Simkins reported that the bridge heights may have changed. HPC may need to organise the Rochfords sign. Cllr Simkins is confident that all signs will be ready during the next financial year although it is currently unclear whether Highways will be funding.

School parking – Cllr Simkins to do drawings following the site meeting.

(d) **Quarries and Waste Facilities**

Nothing further to report.

(e) **Panshanger Park**

Covered above.

(f) **B&T Motors**

Nothing to report.

81. **CORRESPONDENCE AND OTHER MATTERS**

(a) **Draft Standing Orders**

Discussion was adjourned until Cllr Morris can attend. The Clerk will re-send the draft to all Councillors.

(b) **Correspondence Received**

Steven Phillips re East End track maintenance. The Clerk will copy Cllr Simkins draft response to all Councillors for information.

82. **ITEMS FOR FUTURE AGENDA**

Cllr Bradbury will undertake the finance check with the Clerk on Wednesday 16th January.

The meeting closed at 9.35 pm.



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Chairman _____ Dated _____

The next meeting will be held on Wednesday 13th February 2019