



HERTINGFORDBURY PARISH COUNCIL

Members of the Council are hereby summoned and members of the public are hereby invited to attend the Annual Meeting of Hertingfordbury Parish Council to be held at Hertingfordbury Cowper JMI School, Birch Green, on **Wednesday 9th May 2018 at 1930.**

Signed on original
Amanda Glew – Clerk to the Council

Date: 30th April 2018

1. ELECTION OF CHAIRMAN

To elect a Chairman for the year 2018/19 and to receive the Chairman's declaration of acceptance of office

2. ELECTION OF VICE CHAIRMAN

To elect a Vice-Chairman for the year 2018/19

3. APOLOGIES FOR ABSENCE

To consider any apologies for absence

4. CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements

5. DECLARATIONS OF INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered. To note that such interests so declared must be formally notified to Clerk and the Monitoring Officer at East Hertfordshire District Council of the interest within 28 days.

6. PUBLIC PARTICIPATION

To allow maximum of 15mins to receive questions from electors

7. THE MINUTES

To confirm the minutes of the meetings held on 28th March and 12th April 2018 and to authorise the Chairman to sign the same

8. MATTERS ARISING

To receive any reports on matters arising from the minutes not covered elsewhere on the agenda



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9. NOMINATIONS TO OUTSIDE BODIES

- a) To appoint a representative to serve on Walter Wallinger's Charity
- b) To appoint two representatives to the Panshanger Liaison Group
- c) To appoint members of the Employment Committee

To appoint members with special responsibility for:

- a) Crossings and Greens
- b) Highways and Byways
- c) Play Area
- d) Risk Assessment
- e) Neighbourhood Planning

10. PLANNING

- a) To receive an update on current applications
- b) To make a recommendation on any outstanding application
- c) East Herts Local Plan
- d) Neighbourhood Plan Steering Committee

11. WORKS PROGRAMME

To agree the work programme for 2018/19

12. STANDING ITEMS

To receive reports on:

- a) Works Programme
- b) Greens – East End Green Track
- c) Highways
- d) Play Area
- e) Quarries and Waste Facilities
- f) Walter Wallinger's Charity
- g) Panshanger Quarry and Panshanger Park

13. YEAR END ACCOUNTS, STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT

To formally resolve that the criteria has been met to complete a Certificate of Exemption and proceed with Annual Governance and Accountability Return 2017/18

To review and approve the Annual Governance Statement for the year ended 31 March 2018 by resolution



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To consider and approve the Accounting Statements for the year ended 31 March 2018 by resolution and ensure they are signed and dated by the Chairman presiding

14. **FINANCE**

- a) To receive the financial statement
- b) To approve the payment of accounts due
- c) To consider/approve the Annual Investment Strategy
- d) To consider/approve the Financial Risk Management document

10. **ITEMS FOR FUTURE AGENDA**

To consider matters for inclusion at future meetings

11. **AOB**

The next meeting will be held on Wednesday 11th July 2018